



Jayawant Shikshan Prasarak Mandal's  
**JSPM Narhe Technical Campus**

S.No.12/2/2 and 14/9 Narhe, Tal: Haveli, Dist.:Pune-411041  
Phone No: + 91 20 2460 8700, 701, 702 Fax: + 91 20 2460 8888  
Web: www.jspmntc.edu.in

Approved by AICTE New Delhi and DTE Maharashtra  
Affiliated to Savitribai Phule Pune University



**Prof.(Dr.)T. J.Sawant**  
B.E.(Elec.), PGDM,Ph.D  
Founder - Secretary

**Prof.(Dr.) R.K.Lad**  
B.E.(Civil),M.E.(Env.Engg.),Ph.D(Engg.)  
DIRECTOR

Date: 02/11/2018

To

The Coordinator,

NAAC, Bengaluru

**Subject:** Performance Appraisal System for teaching and non-teaching staff

**Reference:** 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

**Dear Sir/Madam,**

The Performance Appraisal System for teaching and non-teaching staffs are maintained and recorded.

The related documents are available at following link:

<http://jspmntc.edu.in/Criteria-VI/pdf/C6/6.3.5.pdf>



Enclosure:

1. Appraisal System for teaching and non-teaching staff

Dr. R.K. Lad  
Director

**J.S.P.M. Narhe, Technical Campus**  
Narhe Pune-41

# s Narhe Technical Campus, Narhe

Dashboard Events My Courses

Hide bl

Click Here to Access JSPM TSSM NPTEL Streaming Server.



JSPM - E - निर्मिती

JSPM755M API - Google Chrome

Not secure | 49.248.135.66/ncntz/ncntzapi/view\_status.php

Home View/Verify API Faculty Info View Status Logout Welcome: test ntc

View/Verify API

10 records per page Search:

Department	Firstname	Lastname	Institute Name	Submitted By Faculty	Verified By HOD
First Year	Sudhakar	Divekar	JSPM NTC	Submitted	Verified
First Year	SURENDRA	MAGAR	JSPM NTC	Submitted	Verified
First Year	amol	gore	JSPM NTC	Submitted	Verified
First Year	ATUL	IKHE	JSPM NTC	Submitted	Verified
First Year	bhagyashri	rodage	JSPM NTC	Submitted	Verified
First Year	prajakta	shingate	JSPM NTC	Submitted	Verified
First Year	Pravin	Yadav	JSPM NTC	Submitted	Verified
First Year	Gajanan	Gaurshetti	JSPM NTC	Submitted	Verified
First Year	archana	kadam	JSPM NTC	Submitted	Verified
MBA	Jayant	Kulkarni	JSPM NTC	Submitted	Verified

Showing 61 to 70 of 131 entries

- Previous 5 6 7 8 9 Next -

49.248.135.66/ncntz/ncntzapi/view\_status.php#

Name of Faculty: Sulochana Sonkamble

Institute Name: JSPM NTC

Department: Computer

Joining Date: 12/26/2013

Overall Feedback(%): 100

No. of Task Denied If Any:

No. of Complaints If Any:

No. of Memo Received If Any:

No. of LWP If Any:

No. of Loss of Pay Due To Late Mark If Any:

No. of OD If Any:

Verify Faculty API

**CATEGORY-I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Maximum Score Allotted	Self Appraisal Score	HOD Verified Score	Justification (HOD)	Attachment	Principal Verified Score	Justification (Principal)
Lecturers, seminars, tutorials, practicals, project, contact hours undertaken as allocated								
1	i. 100% completion – 50 Marks ii. 90% completion – 40 Marks iii. Below 90% – Nil	50	50	50		• <a href="#">1525762250265_IP TP.docx</a>	50	
Lectures or other teaching duties performed in excess of defined norms								
1.2.1	Classes/Courses beyond working hours -- -1Mark/Hour		4	4		• <a href="#">1525762250265_Classes_Beyond_working_Hours_IP.docx</a>	4	

1.2.2	Classes in online mode beyond working hours -- -1Mark/2 Hours		10	10		• <a href="#">1525782250265_Classes_online_beyond_working_hours.docx</a>	10
1.2.3	Remedial classes, Activities for bright and weak students -- -1Mark/2 Hours		4	4		• <a href="#">1525762250266_Remedial_classes.docx</a>	4
1.2.4	Classes taken in courses in other universities /institutes/ colleges --1 Mark/2 Hours		9	9		• <a href="#">1525762250266_Classes_courses_other_colleges.docx</a>	9
1.2.5	Classes at Gallery/Museum visit/Industrial Exhibition -- 3 Marks/ Visit		3	3		• <a href="#">1525762761411_Industry_Exhibition.docx</a>	3
<b>Preparation and imparting of knowledge/instruction as per curriculum</b>							
1.3.1	Preparation and use of any two learning Modules as per Annexure-I --2 Marks/ Unit	10	10	10		• <a href="#">1525762761411_Use_2Learning_Modules.pdf</a>	10
<b>Use of participatory and innovative teaching-learning methodologies</b>							
1.4.1	Participatory & innovative Teaching - Learning process --1 Mark/Hour		10	10		• <a href="#">1525762761411_Innovative_Teaching_Learning.docx</a> • <a href="#">1525772880595_Innovative_Teaching_Learning.docx</a>	10
1.4.2	Use of ICT --1Mark/2 Hour		10	10		• <a href="#">1525763223710_Use ICT.docx</a> • <a href="#">1525772880596_Use ICT.docx</a>	10
1.5	Examination duties ( 100% as per order) - Refer Annexure -II for details	15	15	15		• <a href="#">1525763223711_Exam Work Internal &amp; SPPU.docx</a> • <a href="#">1525772880596_Exam Work Internal &amp; SPPU.docx</a>	15
1.6	Average result of lastest two semesters (in percentage) I. Above 90% -15%	15	15	15		• <a href="#">1525763223711_Results_Theory.doc</a>	15

	Marks ii. Between 89% to 80% -12 Marks iii. Between 79% to 75% - 10 Marks iv. below 75% - Nil						
1.7	Average Feedback of latest two semester (in percentage) i. Above 90% = 15 Marks ii. Between 89% to 80% = 12 Marks iii. Between 79% to 75% = 10 Marks iv. Below 75% - Nil	15	15	15		• <a href="#">1525763223712_Feedback_subject.pdf</a>	15
<b>Total Category - I</b>		<b>125</b>	<b>125</b>				<b>125</b>

**CATEGORY- II: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES**

Sr. No.	Nature of Activity	Maximum Score Allotted	Self Appraisal Score	HOD Verified Score	Justification (HOD)	Attachment	Principal Verified Score	Justification (Principal)
<b>Student related co-curricular extension and field based activities</b>								
2.1.1	Field Study, Educational Tours and Placement - Refer Annexure -III for details 2 Marks /Activity		2	2		• <a href="#">1525767785407_EDUCATIONAL_VISIT.docx</a>	2	
2.1.2	Mentoring and counseling of student (GFM - Gaurdain Faculty member)—5 Marks / Semester/ Group		10	10		• <a href="#">1525767785407_Counseling_Cocurricular.docx</a>	10	
2.1.3	Position held /leadership role played in organization linked with Extension work and NSS,NCC, Unnat bhart abhayan or any other similar activities—5 Marks / Semester/ Group		10	10		• <a href="#">1525768178872_Unnat_Bharat.docx</a>	10	

2.1.4	Students and Staff related socio-cultural and sports programmes, media contribution - Wall Magazine, Institute Magazine, Radio Clips, News paper, etc. a. Department level 2 Marks / Event b. Institute level 5 Marks / Event or working as Incharge for media contribution and publication		5	5		<ul style="list-style-type: none"> <li>• <a href="#">1525767785408_Radio_Video_Project_Demo_on_YouTube.docx</a></li> </ul>	5	
<b>Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities</b>								
2.2.1	Institutional governance responsibilities such as Dean, Director, HOD, Dept. Incharge, Accreditation coordinator, IQAC-Coordinator, Institutional Image building etc ( Refer Annexure-IV for details of mark)		15	15		<ul style="list-style-type: none"> <li>• <a href="#">1525769734885_Incharge_AICTE_ME_AMC_Moodle.docx</a></li> </ul>	15	
2.2.2	Statutory Academic/Administrative Committee/other cell (Refer Annexure -V for details) Incharge 5marks, member 2 Marks		15	15		<ul style="list-style-type: none"> <li>• <a href="#">1525769734885_Activity_Report_of_Committee_WGC.doc</a></li> </ul>	15	
2.2.3	Organization of Conference /STTP etc -- For Convenor / Chief coordinator, 15 Marks/ Event at International Level, 10 Marks/ Event at National Level, 5 Marks/ Event at State Level, 2 Marks / Event at Institute or department Level, For Co-convenor/ Co-Coordinator 60% marks of Convenor/ Chief coordinator be given. (		15	15	Document required		15	

Total (Category-I + Category-II + Category-III)	585	585			585
Remark of HOD: <i>Excellent</i> <u>PP/LW</u>					
Remark of Principal: <i>Excellent</i> <u>MCH</u>					
*Journals under Category-A and Category-B and Recognized and reputable periodicals/media to be decided by respective departments.					
However it is to be noted that the selected Journals must be Indexed Journals by known agencies such as Thomas router, Google scholar etc.					