



Jayawant Shikshan Prasarak Mandal's JSPM Narhe Technical Campus

S. No. 12/2/2 and 14/9, Narhe, Tal : Haveli, Dist.: Pune – 411041

Phone : +91 20 2460 8700, 701, 702 Email : director@jspmntc.edu.in Web : www.jspmntc.edu.in

Affiliated to Savitribai Phule Pune University. Approved by AICTE New Delhi and DTE Maharashtra.

DTE Code : 6755 PUN Code : CEGP019070 AISHE Code : C-45874



Prof.(Dr.)T. J.Sawant
D.E.E., B.E.(Electrical),Ph.D., MISTE
Founder - Secretary

Prof.(Dr.) S.A.Choudhari
B.E.(CWM),M.E.(WRE) Ph.D.(Engg.)
DIRECTOR

OFFICE ORDER

Code of Conduct Committee

The Following committee is formed to monitor adherence to the Code of Conduct.

Sr. No.	Name of Faculty	Designation	Committee Designation
1	Dr. S.A. Choudhari	Director	Chairman
2	Dr. Shivkumar Khaple	HOD(Civil)	Member
3	Dr. D.V. Bhise	HOD(Mechanical)	Member
4	Dr. S.S. Solanki	Dean MCA	Member
5	Mr. J.B. Kulkarni	Dean MBA	Member
6	Dr. N.A. Auti	HOD(Computer)	Member
7	Dr. M.A. Kumbhalkar	HOD(Mechanical-II Shift)	Member
8	Mr. S.S. Divekar	HOD(FE)	Member
9	Dr. M.M. Sardeshmukh	IQAC Director & HOD(ETC)	Member Secretary
10	Mr. Nitin Badhe	OS	Member



Director
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Narhe, Pune-41



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Sr.No.	Name of Faculty	Head of Department	Sign
1	Dr. Shivkumar Khaple	Civil Engineering	
2	Dr.S.S.Bhise	Mechanical Engineering	
3	Dr.S.S.Solanki	Dean MCA	
4	Mr. J.B. Kulkarni	Dean MBA	
5	Dr. N. A. Auti	Computer Engineering	
6	Dr.M.A.Kumbhalkar	Mechanical-II shift Engineering	
7	Dr.M.M.Sardeshmukh	E&TC Engineering	
8	Mr.S.S.Divekar	FE	



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JSPM/NTC/ Meeting/2021-22/

Date: 5th September 2022

All the committee members from Code of Conduct Committee are hereby informed that the meeting is arranged at 02:30 p.m. on 8th September 2020.

Venue: Board Room

Agenda of Meeting

1. Briefing about the Code of Conduct
2. Awareness creation program
3. Any other point for permission of chairman.



Director
JSPM Narhe Technical Campus
Narhe, Pune-41

Dr.S A Choudhari
DIRECTOR

CC To,

HOD Civil

HOD Mechanical

HOD Mech-II Shift

HOD E&TC

HOD FE

Dean MBA

Dean MCA



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Date : 8th Sept 2022

Name of Meeting : Code of Conduct

The meeting was held on 8th September 2022, 2.30pm at V.C. Hall. Following points were addressed by Chair.

Minutes of Meeting

1. Responsibilities of Head of Department : In this discussed about academic growth of department, participation in teaching work, research work also about admission of students and maintenance of discipline of college.
2. Service Book : It shall be maintained in college and shall contain information regarding date of appointment, qualification, pay scale. The entries in the service book shall be brought to the notice of the teacher concerned after the end of each academic year and his signature obtained.
3. Assessment of Teachers Work: In order to evaluate the work of the teacher, everyone should prepare an out-line of his academic programme in consultation with the Head of the Department at the beginning of a session and then at the end of the academic year prepare a report of the work done by him which should be submitted to the Director by the end of the year
4. Leave and its Rule : Casual Leave, Vacation, maternity leave and study leave must be pre-approved.



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